

Teynham Parish Council

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| REGISTER OF DISCLOSABLE PECUNIARY INTERESTS AND DISCLOSABLE NON-PECUNIARY INTERESTS |
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I.....
(Please print full name in capital letters)

a Member of **Teynham Parish Council** give notice that I have set out below my disclosable pecuniary interests and my disclosable non pecuniary interests which I am required to register under **Teynham Parish Council's Code of Conduct, adopted 17th July 2012**, the Localism Act and the SI No. 1464 The Relevant Authorities (Disclosable Pecuniary Interests Regulations) 2012 and the local arrangements that my authority has decided should be included in the register.

This record is available for public inspection in the Members' Register of Interests and will be published on the Swale Borough Council's website for which a link can be found on the Teynham Parish Council's website.

DISCLOSABLE PECUNIARY INTERESTS

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| <i>Subject and Prescribed description</i> |
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| <i>Employment, office, trade, profession or vocation</i> | |
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Any employment, office, trade, profession or vocation carried on for profit or gain - please refer to the explanatory notes on registerable interests

| You | Husband/wife/civil partner or a person with whom you are living as husband/wife or as if you are civil partners |
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Sponsorship

Any payment or provision of any other financial benefit (other than from the Teynham Parish Council) made or provided within the relevant period in respect of any expenses incurred by the member in carrying out duties as a member, or towards the election expenses of him/her. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992 ⁽¹⁾

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Contracts

Any contract made between the member or his/her spouse or civil partner or the person with whom the member is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director or a body that such person has a beneficial interest in the securities* of) and the Council —*
(a) under which goods or services are to be provided or works are to be executed; and
(b) which has not been fully discharged.

| You | Husband/wife/civil partner or a person with whom you are living as husband/wife or as if you are civil partners |
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⁽¹⁾ 1992 c. 52.

* Director includes a member of the committee of management of an industrial provident society.

* Securities means shares, debentures, debenture stock, loan stock, bonds, units of collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Land

Any beneficial interest in land which is within the area of Teynham Parish Council (including the member's home address). 'Land' excludes an easement, servitude, interest or right in or over land which does not give the member or his/her spouse or civil partner or the person with whom the member is living as if they were spouses, civil partners (alone or jointly with another a right to occupy or to receive income.

| You | Husband/wife/civil partner or a person with whom you are living as husband/wife or as if you are civil partners |
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Licences

Any licence (alone or jointly with others) to occupy land in the area of Teynham Parish Council for a month or longer.

| You | Husband/wife/civil partner or a person with whom you are living as husband/wife or as if you are civil partners |
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Corporate tenancies

Any tenancy where (to the member's knowledge) —

(a) the landlord is the Teynham Parish Council; and

(b) the tenant is a body in which the relevant person has a beneficial interest.

| You | Husband/wife/civil partner or a person with whom you are living as husband/wife or as if you are civil partners |
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Securities

Any beneficial interest in securities of a body where—

(a) that body (to the member's knowledge) has a place of business or land in the area of Teynham Parish Council; and

(b) either—

(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class

| You | Husband/wife/civil partner or a person with whom you are living as husband/wife or as if you are civil partners |
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DISCLOSABLE NON – PECUNIARY INTERESTS

Subject and Prescribed description

Appointments and nominations by the Authority

Any body of which the member is in a position of general control or management and to which he/she is appointed or nominated by Teynham Parish Council, and position held.

| You | Husband/wife/civil partner or a person with whom you are living as husband/wife or as if you are civil partners |
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Bodies which exercise functions of a public nature

Position held and name of body—

- (a) exercising functions of a public nature;
- (b) directed to charitable purposes.

| You | Husband/wife/civil partner or a person with whom you are living as husband/wife or as if you are civil partners |
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Bodies which influence public opinion or policy (including any political party or trade union)

Name of body and position held

| You | Husband/wife/civil partner or a person with whom you are living as husband/wife or as if you are civil partners |
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Gifts or hospitality

Any gifts or hospitality worth more than an estimated value of £50 which the member has received by virtue of his or her office.

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IMPORTANT:

It is a criminal offence for a member to fail to notify the monitoring officer of Swale Borough Council of any disclosable pecuniary interests. This requirement arises in each of the following circumstances:

- (a) before the end of 28 days beginning with the day on which you become a member or co-opted member of Teynham Parish Council (*s30(1) Localism Act 2011*);
- (b) where the disclosable pecuniary interest is not entered in the Teynham Parish Council's register and is not the subject of a pending notification, but is disclosed at a meeting of the Council (or any committee, joint committee) as required by s31(2) of the Localism Act, within 28 days beginning with the date of the disclosure (*s31(3) Localism Act 2011*);
- (c) where the disclosable pecuniary interest is not entered in Teynham Parish Council's register and is not the subject of a pending notification, within 28 days beginning with the date when you become aware that you have a disclosable pecuniary interest in any matter to be dealt with, or being dealt with, by your acting alone in the course of discharging a function of the authority (*s31(7) Localism Act 2011*).

It is also a criminal offence to knowingly provide information that is false or misleading (or being reckless as to whether the information is true and not misleading).

In addition to the above, your Authority has adopted a Code of Conduct for Members which requires you to notify the Monitoring Officer of any disclosable non-pecuniary interests before the end of 28 days beginning with the day on which the Code takes effect. Failure to comply with this requirement would not of itself be a criminal offence but could render you liable to action being taken against you under the Code.

To the best of my knowledge, the information given in this form is complete and correct:

Signed

Date:

Received by the Monitoring Officer of Swale Borough Council:

Signed

Date:

Explanatory Notes: Registerable interests

When declaring disclosable pecuniary interests and disclosable non pecuniary interests the following notes should be considered:

Disclosable Pecuniary Interests

These notes (not to be regarded as comprehensive) give general guidance on the categories of interests required to be registered under the Teynham Parish Council's Code of Conduct adopted on the 17th July 2012. The requirements of the Code are precise. If a person wishes to inspect the register of interests to establish whether you have a conflict of interest in a matter, they cannot do so if the information in the register is vague or general.

Employment, business, office, trade, profession or vocation

Employment or business covers any activity that generates income for you. It will not cover unearned income (from property or investments) unless you, alone or jointly, play an active role in the management of those assets.

What you need to register

- (a) You must detail the nature of every employment, business, office, trade, profession or vocation that you have, with a short description of the job concerned; for example, 'computer operator' or 'accountant', whether or not these are declared for income tax purposes.*
- (b) You must give the name and address of your employer.*
- (c) If you are employed by a company, give the name and address of the company paying your wages or salary, not that of the ultimate holding company.*
- (d) Give the name and address of any company for which you are a paid director.*
- (e) Give the name and address of any firm in which you are a partner.*
- (f) Where you hold an office, give the name of the person or body which appointed you. In the case of a public office, this will be the authority which pays you. In the case of a teacher in a maintained school, the local education authority; in the case of an aided school, the school's governing body.*

Sponsorship

Register the name of any person or body (other than Teynham Parish Council) that has made any payments to you in the last 12 months towards your expenses as a Councillor or towards your election expenses. You do not need to declare the amounts of any payments - only the name of the person or body making them.

Contracts

You have a registerable interest where you, or a firm in which you are a partner, or an undertaking in which you are a director, or in which you have shares of a value described above, have made a contract with the Council:

- (i) under which goods or services are to be provided, or works are to be executed; and
- (ii) which has not been fully discharged.

Sufficient detail must be given to identify the contract, such as the date and a brief description of the goods, services or works being contracted for. There is no requirement to

state the value of the contract or its terms. Where the contract relates to use of land or a property, the land must be identified.

What you need to register

You must describe all contracts (goods, services or works) which are not fully discharged and made:

- (i) between yourself and Teynham Parish Council;*
- (ii) between a firm in which you are a partner and Teynham Parish Council;*
- (iii) between a company of which you are a remunerated director and Teynham Parish Council;*
- (iv) between a corporate body in which you have shares of a value described in above, and Teynham Parish Council; and*
- (v) state the length of the contract.*

Land and buildings and Licences in the Parish of Teynham in which you have a beneficial interest

A 'beneficial interest' is one where the owner of the interest is entitled to the benefit of the asset concerned. Such an interest can arise directly through the legal ownership of an asset or indirectly where you are the beneficiary of a trust. The use of the term 'beneficial interest' excludes those who hold assets under a trust but are not beneficiaries of that trust. In such situations the trustee holds the legal title to the assets in question but has no beneficial interest.

You have a registerable interest where you alone or jointly with others, own or have a right or interest in houses, land and buildings in the Parish of Teynham, such as being the owner, lessee, or tenant (other than leases or tenancies with Teynham Parish Council) . You must also include any property from which you receive rent, or of which you are the mortgagee.

What you need to register

You must give the address or a brief description of the property. Where it is not possible to provide an address e.g. farmland, you must include enough information, so that the landholding(s) can be identified. This can be done by providing map grid references or by attaching a copy of a map identifying the landholding(s).

Corporate Tenancies

You have a registerable interest where you or a firm in which you are a partner, a company of which you are a remunerated director or a corporate body in which you have shares of a value described above, are lessees or tenants of Teynham Parish Council.

What you need to register

You must give the address or a brief description of the property. Where it is not possible to provide an address e.g. farmland, you must include enough information, so that the landholding(s) can be identified. This can be done by providing map grid references or by attaching a copy of a map identifying the landholding(s).

Interests in Companies and Securities

The term 'securities' includes any instrument (such as a share, bond or option) that indicates some form of ownership rights or creditor relationship with a particular body. In practice, the

most commonly encountered form of securities is shares. The term 'corporate body' includes companies, building societies, banks, industrial and provident societies, public corporations such as the British Broadcasting Corporation or the Port of London Authority and insurance companies.

You have a registerable interest where you, alone or jointly with others, have a 'beneficial interest' in a type of share with a face value (as shown on the share certificate) worth more than £25,000 or, 1 % of the total amount invested in that corporate body by shareholders - whichever is less. You have a beneficial interest in a type of share if you own, if you are entitled to the proceeds of, or if through a trust or will, you become entitled to the proceeds of that type of share.

There is no requirement to register the name of the corporate body in which you have investments, or the corporate body from which you have borrowed money.

What you need to register

You must list the names of any companies, industrial and provident societies, cooperative societies, or other bodies corporate that, to your knowledge, are active (has a place of business or land) in the Parish of Teynham. You do not need to show the extent of your interest.

Disclosable non pecuniary interests:

Appointments or nominations by Teynham Parish Council

You may be appointed as the Council's representative to an outside body e.g. KALC (Kent Association of Local Councils). Where you represent the Council's position as a 'member' of the outside body, but take no part in its management or governance, other than to attend and vote at annual or general meetings, you will be mainly concerned with representing the Council and you will not have responsibilities for governance of the body. Here, you would register your interest as a 'member' of the body.

The outside body may ask you to take on a position of management or governance e.g. trustee or director. Here, you will not only be representing the interests of the Council, but you will also have duties to the outside body and a role in its governance as a member of the management committee, board of directors or committee of trustees. You would therefore register your interest as a 'trustee' or 'director' of the body.

What you need to register

You must name the outside body and say in what position you are appointed or nominated e.g. member, trustee, director, observer etc. You must name the Authority which appointed you e.g. Teynham Parish Council.

A public body or a body exercising functions of a public nature - examples: county, borough and parish councils, regional and local development agencies, central government, prison and immigration services, courts and tribunals, nationalised industries, universities, university colleges, colleges and halls of universities, Primary Care Trusts, NHS Trusts, Community Health Council, Police Authority, arm's length management organisations carrying out housing functions on behalf of the Council, School governing bodies, Council - owned companies exercising public functions etc.

What you need to register

You must name the body and say what position you hold e.g. Councillor XYZ Borough Council, Governor ABC School etc.

Bodies which influence public opinion or policy (including any political party or trade union) - examples: political parties, trade unions, residents' associations, campaigning organisations, lobby groups, religious organisations, trade associations.

Even if your lobby group does not keep a formal membership list, Teynham Parish Council's Code of Conduct still applies to you in the same way. If you are acting as a member of the group perhaps attending meetings or participating in group activities - you should still register your membership of the group.

What you need to register

You must name the body and say what position you hold e.g. secretary or member of the ABC for Action Group or ABC Trade Union.